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Compulsory Work Placement for Students

Dear Sir or Madam

We are writing to invite cooperation partners within the European Union's Erasmus+ programme to enable our students to take part in a European mobility project.

'Höhere Lehranstalt für wirtschaftliche Berufe Frohsdorf' (College for Occupations in the Service Industries Management) is a Catholic school in Austria.

Our students take their school-leaving certificates (vocational A-levels) after five years of upper secondary school.

Key areas / skills covered are

- some thorough general knowledge
- communicative skills, both in their mother tongue, German, and in English, French or Spanish
- business studies and accounting
- nutrition
- cookery and service

Students are required to do a 3-months work placement in the hotel and catering industry in the summer between their third and fourth year in order to

- practice the above-mentioned skills on the job
- improve their language skills
- gain valuable insights into the running of a business
- enhance their social competence and key skills like teamwork, flexibility, etc.

If you agree to take on an applicant between 1 June and 30 September we would ask you to confirm in writing, i.e. to fill in the relevant form that will be provided by us and sent to you accordingly.

We are looking forward to cooperating with you.

Yours sincerely

DDipl.-Päd. Birgit Huber e.h.
Hospitality and Catering Department

Höhere Lehranstalt für wirtschaftliche Berufe Frohsdorf
Schulverein Institut Sta. Christiana